

## <u>Memorandum</u>

To: Sandra Russo Briska, Town Clerk

From: Faith M. Jackson, Director

Human Relations Department

Date: February 1, 2013

Re: Walter C. Jones Fund Meeting

This is to inform you that the Walter C. Jones Fund Committee will hold its regularly scheduled meeting on Thursday, February 14<sup>th</sup> in the Common Council Chamber. If you have any questions, please contact me at 860-344-3497.

If you require special accommodations for any meeting, please call the Senior Services Specialist at (860) 344-3513, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerk's Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.

Thank you.



